

**MINUTES OF THE BOARD OF COUNTY ROAD COMMISSIONERS
MONROE, MICHIGAN
June 13, 2022**

1. At a Regular Meeting of the Board of County Road Commissioners at their offices located at the Monroe County Road Commission (MCRC) 840 S. Telegraph Road, Monroe, Michigan on Monday, June 13, 2022, the meeting was called to order by Vice Chairman Minton at 5:30 p.m.

2. Roll Call by Deputy Clerk as follows:

PRESENT IN-PERSON

Jack Thayer
Danny Minton
William Kipf
James Jacobs

PRESENT VIA ZOOM

Greg Stewart -Participating virtually due to a medical condition.

A quorum being present, the Board proceeded to transact business.

3. Commissioner Minton led the Pledge of Allegiance.

4. Commissioner Minton led the Opening Moment of Silence or Prayer.

5. Approval of Regular Meeting Agenda

Commissioner Kipf moved, seconded by Commissioner Thayer to approve the June 13, 2022 regular meeting agenda as presented.

Vote: Ayes: 5 Nays: 0 Excused: 0 Motion carried.

6. Public Comment - None

7. The following items were listed on the Consent Agenda: *(with immediate effect)*

7.1) Approval of Minutes - May 23, 2022 Regular Meeting Minutes

7.2) Approval of Journal Entries

Entry No.	Date	Description	Transfer Amount
364	05-24-22	Payroll Checks # 66170 - 66189 Advices # 33238 - 33318	\$ 271,962.96
389	06-01-22	Vendor Checks # 78985 - 79047 Bank Service Fee May 2022	\$ 346,313.24
396	06-06-22	Vendor Check # 79048	\$ 7,384.00
403	06-07-22	Payroll Checks # 66190 - 66205 Advices # 33319 - 33402 Bank Service Fee May 2022	\$ 268,269.61

7.3) Township Contracts

Township	Project #	Road	Location	Work Type
Raisinville	489.013.221314	Stadler	Doty to Sheick	HMA
*Rescind contract approved on 02-18-2022 and replace with above.				

7.4) Approve the Dedicated Highway and Utility Easement for no Monetary Consideration for parcel number 5815-036-012-00 located on Sterns Road in Whiteford Township.

7.5) Award the Summit Street bridge rehabilitation contract to the low bidder Miller Brothers Construction in the amount of \$1,062,074.01 and authorize the Managing Director to

sign all documents on behalf of the Board.

- 7.6) Award the Oelke Road bridge removal contract to the low bidder Adamo Group in the amount of \$29,400.00 and authorize the Managing Director to sign all documents on behalf of the Board.
- 7.7) Approve the Dedicated Highway and Utility Easement for no monetary consideration with Gabriel Coleman, Member of Coleman Real Estate Holdings, for land parcel number 5802-032-055-64 in Bedford Township.
- 7.8) Approve the Drainage Easement for no monetary consideration with Gabriel Coleman, Member of Coleman Real Estate Holdings, for land parcel number 5802-032-055-64 in Bedford Township.
- 7.9) Approve the service agreement with Advance Temporary Services, Inc. for the temporary staffing of the Accounts Records Agent position during a leave of absence and authorize the Managing Director to sign on behalf of the Board.

Commissioner Thayer moved, seconded by Commissioner Jacobs to approve the June 13, 2022 Consent Agenda as presented.

Vote: Ayes: 5 Nays: 0 Excused: 0 Motion carried.

- 8. Unfinished Business - None
- 9. New Business
- 10. Report of Officers

Dori Hawkins-Freelain (Managing Director) - Ms. Hawkins-Freelain reported that surcharges from the Freightliner truck purchases were shared with the Board and offered the opportunity for any questions in which there were none.

In addition, the Board was previously informed of a confidential internal personnel investigation. A brief update was provided which included that the investigation is still ongoing and being handled by Ms. Regis, Ms. Hawkins-Freelain, and the MCRC labor attorney. Any progress will be relayed to the Board members when it is gained.

Matthew Snell (County Highway Engineer) - Mr. Snell reported that two Federal Aid paving projects on Dunbar and Hurd roads are scheduled to begin next week. Additionally, resolutions of support will be coming to the Board for the Bridge Bundling project within the next few meetings.

David M. Leach (Superintendent of Maintenance) - Mr. Leach reported that crews are out completing chip seal projects, cold patches, and dust control. Mr. Leach also noted that he is aware of complaints coming from residents on Ostrander Road regarding the paving project for this year. There is no current timeframe for the paving project to be completed as it is dependent on the contractors' schedule. It can only be guaranteed to be completed by late October or Early November of this year.

L. Camden Regis (Human Resource Director) - Ms. Regis reported that there are currently no COVID cases.

Ms. Regis also reported that we will be participating in the Monroe County Fair parade on July 31st and invited any Board members who are interested in participating.

Philip Costello (General Counsel) - Mr. Costello had nothing new to report this week.

11. Public Comment - None

12. Commissioners' Comments

Commissioner Kipf - Mr. Kipf had nothing to report.

Commissioner Jacobs - Mr. Jacobs had nothing to report.

Commissioner Thayer - Mr. Thayer reported he is looking forward to the County Road Association training next week and suggested holding the training as a workshop at the MCRC offices.

Commissioner Minton - Mr. Minton had nothing to report.

Commissioner Stewart - Mr. Stewart noted that he is in full agreement to hold the CRA training as a workshop. Nothing else to report.

13. Closed Session - For the purpose of discussions relative to collective bargaining negotiations

Commissioner Kipf moved, seconded by Commissioner Thayer to enter into closed session at 5:42p.m.

Roll Call Vote:

Danny Minton	Yes	
Jack Thayer	Yes	
William Kipf	Yes	
James Jacobs	Yes	
Greg Stewart	Yes	Motion Carried

Commissioner Thayer Moved, seconded by Commissioner Kipf to reconvene the regular open meeting at 6:14p.m.

Roll Call Vote:

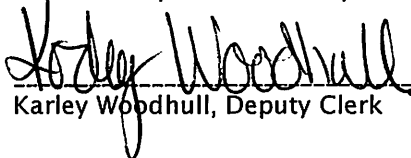
James Jacobs	Yes	
William Kipf	Yes	
Danny Minton	Yes	
Jack Thayer	Yes	
Greg Stewart	Yes	Motion Carried

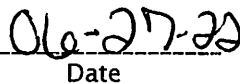
14. Adjournment -

Vice Chairman Minton asked for a motion to adjourn.

Commissioner Thayer moved, seconded by Commissioner Jacobs to adjourn; the meeting adjourned at 6:15 p.m.

Vote: Ayes: 5 Nays: 0 Excused: 0 Motion carried.


Karley Woodhull, Deputy Clerk


Date