

**MINUTES OF THE BOARD OF COUNTY ROAD COMMISSIONERS
MONROE, MICHIGAN
May 9, 2022**

1. At a Regular Meeting of the Board of County Road Commissioners at their offices located at the Monroe County Road Commission (MCRC) 840 S. Telegraph Road, Monroe, Michigan on Monday, May 9, 2022, the meeting was called to order by Chairman Stewart at 5:30 p.m.

2. Roll Call by Deputy Clerk as follows:

<u>PRESENT IN-PERSON</u>	<u>EXCUSED</u>
Dan Minton	Jack Thayer
William Kipf	
James Jacobs	
Greg Stewart	

A quorum being present, the Board proceeded to transact business.

3. Commissioner Stewart led the Pledge of Allegiance.

4. Commissioner Stewart led the Opening Moment of Silence or Prayer.

5. Approval of Regular Meeting Agenda
Commissioner Minton moved, seconded by Commissioner Kipf to approve the May 9, 2022 regular meeting agenda as presented.

Vote: Ayes: 4 Nays: 0 Excused: 1 Motion carried.

6. Public Comment - None

7. The following items were listed on the Consent Agenda: *(with immediate effect)*

7.1) Approval of Minutes - April 25, 2022 Regular Meeting Minutes

7.2) Approval of Journal Entries

Entry No.	Date	Description	Transfer Amount
279	04-27-22	Payroll Checks # 66139 - 66154 Advice # 33073 - 33154 Bank Service Fee March 2022	\$ 264,591.31
289	04-28-22	Vendor Checks # 78813 - 78867	\$ 633,956.89

7.3) 2022 Mowing Contracts - Rescind the mowing contracts with Precision Irrigation and Lawn Care, Inc. previously approved by the Board at the regular meeting on Monday January 24, 2022 for the townships of Ash, Erie, Frenchtown, Ida, Monroe, Raisinville, Summerfield, and Whiteford and approve the contracts as indicated below.

Contractor	Township	Amount
a. Precision Irrigation and Lawn Care, Inc.	Ash Township	\$ 16,840.00
b. Precision Irrigation and Lawn Care, Inc.	Erie Township	\$ 10,170.00
c. Precision Irrigation and Lawn Care, Inc.	Frenchtown Township	\$ 21,250.00
d. Precision Irrigation and Lawn Care, Inc.	Ida Township	\$ 20,900.00
e. Precision Irrigation and Lawn Care, Inc.	Monroe Township	\$ 10,850.00
f. Precision Irrigation and Lawn Care, Inc.	Raisinville Township	\$ 21,920.00
g. Precision Irrigation and Lawn Care, Inc.	Summerfield Township	\$ 20,790.00
h. Precision Irrigation and Lawn Care, Inc.	Whiteford Township	\$ 29,514.00

- ~~7.4) Approve the proposal and Professional Services Agreement with Plante & Moran, PLLC, and authorize the Managing Director to sign on behalf of the Board. Removed and placed under new business for discussion.~~
- 7.5) Approve the Resolution for the Share Cost Proposal for Professional Engineering Design Services for the Monroe Loop Trail Project and Improvements at the North Custer and Raisinville Roads Intersection.
- 7.6) Approve the 2022 As-Needed Engineering Services Agreement with Fishbeck, Inc. and authorize the Managing Director to sign the agreement on behalf of the Board.
- 7.7) Approve the 2022 As-Needed Engineering Services Agreement with The Mannik & Smith Group, Inc. and authorize the Managing Director to sing the agreement on behalf of the Board.
- 7.8) Approve the 2022 As-Needed Engineering Services agreement with Spicer Group, Inc. and authorize the Managing Director to sing on behalf of the Board
- 7.9) Approve the 2022 As-Needed Engineering Services agreement with TTL Associates, Inc. and authorize the Managing Director to sign the agreement on behalf of the board.
- 7.10) Approve the 2022 As Needed Engineering Services agreement with Bartolo Surveying, LLC. And authorize the Managing Director to sign the agreement on behalf of the Board.

Commissioner Minton moved, seconded by Commissioner Jacobs to approve the May 9, 2022 Consent Agenda as presented with the exception of item number 7.4 which was moved to New Business for discussion.

Vote: Ayes: 4 Nays: 0 Excused: 1 Motion carried.

8. Unfinished Business - None

9. New Business

- 7.4) Approve the proposal and Professional Services Agreement with Plante & Moran, PLLC, and authorize the Managing Director to sing on behalf of the Board.

Discussion was held regarding the professional services agreement. The contract does not have an end date and services will be utilized as needed to ensure the segregation of duties is maintained until the Finance Director position is filled. Ms. Hawkins-Freelain reported that no new applications for the open position have been received. Adding that it is critical to bring in a qualified candidate to fill the role. In addition, Plante & Moran will be assigned tasks by Ms. Hawkins Freelain therefore controlling the level of services utilized and cost. Commissioner Stewart expressed his concern with the segregation of duties and also commented on how the use of an individual from Plante & Moran will be beneficial to the training of the New Finance Director especially when they are familiar with our processes.

Commissioner Jacobs moved, seconded by Commissioner Minton to approve the agreement with Plante & Moran as presented and authorize the Managing Director to sign on behalf of the Board.

Vote: Ayes: 4 Nays: 0 Excused: 1 Motion carried.

10. Report of Officers

Dori Hawkins-Freelain (Managing Director) - Ms. Hawkins-Freelain had no new information to

report outside of the items contained in the Managing Directors Communication.

Matthew Snell (County Highway Engineer) – Mr. Snell had nothing new to report.

David M. Leach (Superintendent of Maintenance) – Mr. Leach reported that all is well. Commissioner Kipf asked on the status of a price increases do to the cost of materials increasing. Mr. Leach stated that we are in good shape, adding that there may be increases on projects but right now increased costs are mainly on the delivery of items.

L. Camden Regis (Human Resource Director) – Ms. Regis reported having several employees out with COVID or awaiting test results, who have since returned to work.

Philip Costello (General Counsel) – Mr. Costello reported working on various items, however, there was nothing new to report.

11. Public Comment - None

12. Commissioners' Comments

Commissioner Kipf – Mr. Kipf expressed concern on mowing contracts and how overall price increases will affect our operations.

Commissioner Jacobs – Mr. Jacobs, added that the mowing company reported not only adding surcharges in fuel, but also in labor rates as they are working to maintain staffing levels to complete their contractual obligations. Happy Mother's Day was wished to staff members.

Commissioner Thayer – excused

Commissioner Minton – Mr. Minton expressed his appreciation to Ms. Hawkins-Freelain and her staff, adding that staff is always here answering hard questions and it is truly appreciated. Additional thanks was given to Ms. Hawkins-Freelain for her performance.

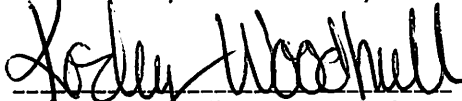
Commissioner Stewart – Mr. Stewart commented on the thought of requesting a some type of price projection however he realized that would be an almost impossible task. Ms. Hawkins-Freelain added that once we experience increased costs, a budget amendment will be prepared and the Board will see the trend on those costs.

13. Adjournment –

Chairman Stewart asked for a motion to adjourn.

Commissioner Minton moved, seconded by Commissioner Kipf to adjourn; the meeting adjourned at 5:46 p.m.

Vote: Ayes: 4 Nays: 0 Excused: 1 Motion carried.


Karley Woodhull, Deputy Clerk