

MINUTES OF THE BOARD OF COUNTY ROAD COMMISSIONERS - MONROE, MICHIGAN

January 23, 2023

1 At a Regular Meeting of the Board of County Road Commissioners at their offices located at the Monroe County Road Commission (MCRC) 840 S. Telegraph Road, Monroe, Michigan, the meeting was called to order by Chairman Stewart at 5:30pm.

2 **ROLL CALL** by the Deputy Clerk as follows:

Danny Minton	Present
Jack Thayer	Present
William Kipf	Present
James Jacobs	Present
Greg Stewart	Present

A quorum being present, the Board proceeded to transact business.

3 **The PLEDGE OF ALLEGIANCE** was lead by Chairman Stewart.

4 **AN OPENING MOMENT OF SILENCE OR PRAYER** was lead by Chairman Stewart.

5 **REGULAR MEETING AGENDA APPROVAL**

Moved by Commissioner: Minton Supported by Commissioner: Thayer
to approve the regular meeting agenda as presented.

Vote: Ayes: 5 Nays: 0 Excused: 0 Motion Carried

6 **PUBLIC COMMENT**

Bob Queen (Exeter Township) -

Mr. Queen reported ditching work in the Exeter Township area which included a cross tile replacement. This cross tile was installed when the water district went in twenty (20) years ago. Since this tile has already needed to be replaced, Mr. Queen requested the Road Commission look into getting better cross tiles as too much money is being put into the current replacements. Mr. Queen reported he believed Cadillac manufactures a tile which is coated and has a longer lifespan; adding he feels the Townships would be willing to pay for longer lasting cross tiles. Mr. Queen requested an old system to be implemented in which the Road commission covered the cost of labor for the installation of cross tiles. Mr. Queen reported he assumed when the MCRC budget is made, the cost of labor was accessed. For Townships to pay for labor, it is not conducive of the small budgets the Townships have. It is not understood why the Townships are charged. Mr. Queen added that cross tiles are the Road Commissions responsibility, not the Townships.

7 **CONSENT AGENDA (with immediate effect)**

7.1 Approval of Minutes: Regular Meeting - January 9, 2023

7.2 Journal Entries

Entry No.	Date	Description	Transfer Amount
24	1/11/2023	Vendor Checks 80048 - 80096 Bank Service Fee November, 2022 Bank Service Fee December, 2022	\$ 159,788.32
33	1/17/2023	Payroll Checks 66547 - 66564 Advices 34682 - 34768	\$ 302,822.08
34	1/18/2023	Vendor Checks 80097 - 80129	\$ 366,661.40
41	1/19/2023	Vendor Check 80130	\$ 5,496.44

7.3 Township Contracts

Township	Project #	Road	Location	Work Type
Ash	504.001.230104	Newburg	Maxwell to Grafton	Single Chip Seal
Frenchtown	504.007.235007	Various	Various	Dust Control
Frenchtown	504.007.235207	Various	Various	Mowing
Ida	504.008.235008	Various	Various	Dust Control
LaSalle	504.009.235209	Various	Various	Mowing
Summerfield	504.014.235014	Various	Various	Dust Control
Summerfield	504.014.235214	Various	Various	Mowing
Whiteford	504.015.231504	Jeffs	Consear to Temperance	Single Chip Seal
Whiteford	504.015.231505	Jeffs Doty	Jeffs to Whiteford Center	Single Chip Seal
Whiteford	504.015.231506	Tabbert	223 to Goetz	Single Chip Seal
Whiteford	504.015.231507	Temperance	Jeffs to Whiteford Center	Single Chip Seal
Whiteford	504.015.231508	Whiteford	Temperance to St. Anthony	Single Chip Seal

7.4 Mowing Contracts

Contractor	Township	Amount
D.K. Services	London Township	\$ 18,998.00

7.5 Approve the purchase with Truck & Trailer Specialties to outfit one new tandem axle trucks (awarded to Great Lakes Western Star) totaling \$127,706.00 for the 2023 Budget Year. - and- Approve the purchase with Truck & Trailer Specialties to outfit one new tandem axle truck (awarded to Great Lakes Western Star) totaling \$127,706.00 for the 2024 Budget Year upon Board Approval of the 2024 MCRC

7.6 Approve the Resolution for the Michigan Department of Transportation County Wide ACT 51 Map set and the Urban Area ACT 51 Map set and authorize the Managing Director to sign on behalf of the

Moved by Commissioner: Kipf Supported by Commissioner: Thayer
to approve the regular meeting consent agenda items through as presented.

Commissioner Jacobs disclosed that Great Lakes Western Star is a past client of his company, James S. Jacobs Architects with all work completed prior to his term on the MCRC Board. Mr. Costello was consulted and found no conflict of interest.

Ayes: 5 Nays: 0 Excused: 0 Motion Carried

8 UNFINISHED BUSINESS - None

9 NEW BUSINESS - None

10 REPORT OF OFFICERS

Dori Hawkins-Freelain (Managing Director) -

Ms. Hawkins-Freelain thanked all who participated in the facility tour this afternoon. It was very helpful and informational. Appreciation was given to Commissioner Kipf for suggesting the tour.

Ms. Hawkins-Freelain referenced an inquiry from Commissioner Thayer at the last meeting regarding the amount of bank fees accessed. For clarification, Ms. Hawkins-Freelain reported December fees totaled \$324.00. These fees are offset by interest income of over \$34,000.00.

Ms. Hawkins-Freelain reported distributing information regarding the County Road Associations Commissioners Workshop and recommended the Board to attend.

Philip Costello (Legal Counsel) -

Nothing to report.

David Leach (Superintendent of Maintenance) -

Mr. Leach apologized for his late arrival. In reference to the facility tour, Mr. Leach stated he was glad to provide an idea of what we have and offered to assist with any questions or concerns. Mr. Leach reported a winter weather event which is being tracked for Wednesday; our crews are here and ready to go.

Camden Regis (Human Resources Director) -

Nothing to report.

11 PUBLIC COMMENT - None

Al VanWashenova (Frenchtown Township) -

Mr. VanWashenova thanked the Road Commission for the job well done during the last weather event. He received many phone calls, people were happy and it was nice to receive a good phone call instead of a groan.

12 COMMISSIONERS COMMENT

Commissioner Kipf (Member) -

Commissioner Kipf thanked Mr. Leach for the guided tour of the facility. It gave new appreciation for things and was enlightening.

Commissioner Jacobs (Member) -

Commissioner Jacobs reported a good friend and also past employee of the Road Commission, Scott Assenmacher, recently passed away. Commissioner Jacobs recognized the professional relationship held while Scott was employed with the Road Commission adding that he was always positive and will be missed.

Commissioner Thayer (Member) -

Commissioner Thayer mirrored Commissioner Kipf's comments. Commissioner Thayer stated it is good for us to see what employees are dealing with and that they are still able to perform. Great work to all.

Commissioner Minton (Vice Chairman) -

Commissioner Minton reported he was hoping to hear something about hiring progress of the Finance Director or Engineering Director. Adding that hearing nothing on the topic tells him there has been no progress.

Ms. Hawkins-Freelain replied that we are still moving forward with the hiring process. Some interviews went well and others did not.

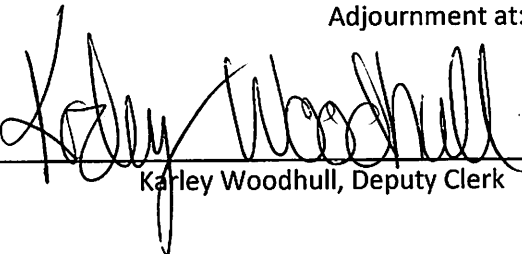
Commissioner Stewart (Chairman) -

Nothing to report.

13 ADJOURNMENT

Chairman Stewart adjourned the meeting with no further objection.

Adjournment at: 5:44pm



Karley Woodhull, Deputy Clerk

Monday, February 13, 2023

Date